

Greenwich Flying Squadron (GFS) COVID- 19 Safety Plan

The objectives of this policy are to:

- Reduce the risk of exposure to COVID- 19 for all participants, officials and other persons associated with GFS club sailing activities
- Ensure a safe, hygienic environment for individuals to participate and enjoy club activities
- Ensure compliance with COVID- 19 NSW Public Health Orders

Key Areas to be addressed

Hygiene - establish and maintain COVID-19 hygiene protocols and practices

1. Signage providing information about hygiene practices (Hand washing guidance; Keep that cough under cover) placed throughout the club.
2. Supplies of cleaning and sanitiser products provided in bathrooms and entry and exit points. Spares readily available and replaced when empty.
3. Bathrooms cleaned after each club event.
4. Frequent cleaning of high touch surfaces (for example door handles, service counters) and reminders to members to clean tables, chairs and other club equipment before and after use in accordance with the Australian Government Department of Health recommended standards (<https://health.govcms.gov.au/resources/publications/coronavirus-covid-19-information-about-routine-environmental-cleaning-and-disinfection-in-the-community>)
5. Rubbish bins provided on the deck to be emptied weekly. Waste bins removed from inside the clubhouse.
6. Members and guests will be consistently reminded about the protocols in place through signage inside the club on the noticeboard, around kitchen bench area and outside walls on both sides of the deck.
7. All members, contractors and volunteers are reminded not to enter the GFS Clubhouse if experiencing even the slightest known symptoms- tickle in throat, runny nose, lethargy, minor cough and to seek appropriate medical advice. Anyone with compromised health or in an age risk category advised not to enter the clubhouse.

Communication – protocols for communicating information to club users and Health authorities

1. Information to members, participants, officials and parents/carers re safe practices, social distancing and hygiene to be provided through signage, website and emails.
2. Suspected or known cases of COVID- 19 at GFS will be managed in accordance with Safe Work Australia guidelines <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/covid-19-your?tab=tab-toc-employer>.
3. Contact Tracing records with names of all skippers and crew participating in club events will be mailed to the GFS Safety Officer and stored electronically.
4. A daily record of members entering the Club will be kept via a sign in/ off book.
5. All club members and officials encouraged to download the Australian Government COVID-19 contact tracing app (COVID Safe).

Movement – ensuring safe movement of members, guests and volunteers throughout the Club area

1. Sanitising stations placed at entry and exit points. A sign stating “Please use hand sanitiser after touching door handles and before touching racks, table and chairs” will be placed inside the glass door and rigging deck door. Hand sanitiser will be placed next to the sign.
2. Limit of 4 dinghies at a time on the deck for rigging, launching etc.
3. Increased time gap between sabot and lasers racing to ensure sufficient space on the deck for appropriate social distancing.
4. Gatherings on the deck limited to a maximum of 25 while the 4² metre/ person restriction is in force. No gatherings allowed inside the Clubhouse until further notice.
5. Movement of members on the deck and pontoon during pick up and drop off for Twilight Races monitored to ensure Social Distancing is maintained.
6. Signages at entrances will indicate the number of persons permitted inside the Clubhouse and on the deck at any given time and according to current Government Guidelines.

Equipment - Maintain a safe, clean environment to enable appropriate social distancing

1. Close kitchen: Tape off kitchen area and lock glasses cupboard.
2. Limit the use of club equipment: Only 20 chairs and 4 tables available for use and the remainder taped off to prevent use.
3. Beer Fridge and BBQs to remain off limits. Signs attached.
4. Mark 4 position on deck for distancing of tables.
5. Signs to remind members to maintain 1.5 metre distancing in all areas.
6. Members reminded to clean and sanitise chairs and tables before and after use.
7. All members to provide their own equipment including drink bottles, towels and life jackets.
8. Any Life Jackets provided to Juniors to be disinfected and sanitised before and after use.

Activities – Protocols in place for all club activities

1. Race Operations: A maximum of 2 persons allowed on the Start Boat and where possible races will be started from the clubhouse deck. All race participants required to adhere to physical distancing requirements. Sailing Instructions updated to include a COVID- 19 warning.
2. Safety Audits:
 - Skippers to lodge Audit forms electronically.
 - Audits prechecked and an inspection time booked.
 - “Clean” Audit forms printed on the day by auditor.
 - If gear is not laid out in advance then no audit.
 - Skipper and 1 crew per boat max and for Cat 7s Auditors view equipment through hatch and companion ways.
3. Skippers Briefings on Power Point via email. Skippers to sign off when they have viewed the presentation.
4. Meetings and club events: committee meetings remain on- line. No other social events until further notice.

Workplace – ensure a safe workplace for all staff, GFS members and volunteers

1. Education on physical distancing provided through signage to staff, members and volunteers
2. Managing physical distancing for starters. The 1.5 metre distancing requirement emphasised especially when recording results. Sanitisers and wipes provided for cleaning equipment.
3. Contact tracing records in the case of outbreak within the community sailing members will be available through the email records.

On Water:

AS advice -The maximum ten-person rule should be observed. Maintain a physical distance of 1.5m as is reasonably practicable eg sitting close to other people on the rail of a yacht is not maintaining social distance, but working together to tack, gybe or round a mark is acceptable.

- Skippers must use the Topyacht crew register feature OR email crew lists for each event to the Safety Officer (gfsafetyofficers@gmail.com) for contact tracing in case someone is diagnosed with COVID- 19.
- A 'no crew list, no result' policy for skippers not complying with crew numbers/ crew registration. Any disqualification will be retained in point score calculations.
- Practice good hand hygiene before and after sailing.
- All boats required to have hand sanitiser onboard.
- Crew to be reminded not to share drink bottles, clothing, food and towels etc.
- Keep a distance of 1.5 metres where reasonably practicable.
- No sharing of equipment without an appropriate cleaning protocol, in between sessions – Lifejackets, winch handles, poles etc.
- Encourage the use of COVID- 19 Safe App.
- Start boat cleaning: Sanitiser on board, wipe down all equipment before use.

COVID -19 Safety Plan		Responsible Person
Safety Co-Ordination		Safety Officer Clubhouse Manager Commodore
Equipment	Kitchen facilities Tables, chairs Life Jackets Rescue Boat Start Boat	Social Secretary Clubhouse Manager Rear Commodore Juniors Clubhouse Manager
Communication	Members Contact Tracing- clubhouse Contact Tracing – on water	Commodore Rear Commodore Sailing Secretary Clubhouse Manager/ Social Secretary Safety Officer
Activities	Race Operations Audits Briefings Meetings	Rear Commodore Sailing Secretary Rear Commodore Twilights Sailing Secretary Safety Officer Commodore Vice Commodore
Managed Access Movement/ social distancing	Juniors Lasers Twilights	Rear Commodore Junior Sailing Laser Captain Rear Commodore Twilights Social Secretary
On Water	Start boat / Crew lists Safety Hygiene Protocols	Rear Commodore Sailing Secretary Rear Commodore Twilights Safety Officer