

Greenwich Flying Squadron (GFS) COVID- 19 Safety Plan

The objectives of this policy are to:

- Reduce the risk of exposure to COVID- 19 for all participants, officials and other persons associated with GFS club sailing activities
- Ensure a safe, hygienic environment for individuals to participate and enjoy club activities
- Ensure compliance with COVID- 19 NSW Public Health Orders

Key Areas to be addressed

Hygiene - establish and maintain COVID-19 hygiene protocols and practices

1. Signage providing information about hygiene practices (Hand washing guidance; Keep that cough under cover) placed throughout the club.
2. Supplies of cleaning and sanitiser products provided in bathrooms and entry and exit points. Spares readily available and replaced when empty.
3. Bathrooms cleaned after each club event.
4. Frequent cleaning of high touch surfaces (for example door handles, service counters) and reminders to members to clean tables, chairs and other club equipment before and after use in accordance with the Australian Government Department of Health recommended standards (<https://health.govcms.gov.au/resources/publications/coronavirus-covid-19-information-about-routine-environmental-cleaning-and-disinfection-in-the-community>)
5. Rubbish bins provided on the deck to be emptied weekly. Waste bins removed from inside the clubhouse.
6. Members and guests will be consistently reminded about the protocols in place through signage inside the club on the noticeboard, around kitchen bench area and outside walls on both sides of the deck.
7. All members, contractors and volunteers are reminded not to enter the GFS Clubhouse if experiencing even the slightest known symptoms- tickle in throat, runny nose, lethargy, minor cough and to seek appropriate medical advice. Anyone with compromised health or in an age risk category advised not to enter the clubhouse.

Communication – protocols for communicating information to club users and Health authorities

1. Information to members, participants, officials and parents/carers re safe practices, social distancing and hygiene to be provided through signage, website and emails.
2. Suspected or known cases of COVID- 19 at GFS will be managed in accordance with Safe Work Australia guidelines <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/covid-19-your?tab=tab-toc-employer>.
3. Contact Tracing records with names of all skippers and crew participating in club events will be mailed to the GFS Safety Officer and stored electronically.
4. A daily record of members entering the Club will be kept via a sign in/ off book or QR Reader
5. All club members and officials encouraged to download the Australian Government COVID-19 contact tracing app (COVID Safe).

Movement – ensuring safe movement of members, guests and volunteers throughout the Club area

1. Sanitising stations placed at entry and exit points. A sign stating “Please use hand sanitiser after touching door handles and before touching racks, table and chairs” will be placed inside the glass door and rigging deck door. Hand sanitiser will be placed next to the sign.
2. Gatherings on the deck limited to a maximum of 50 while the 2² metre/ person restriction is in force.
3. Participants to maintain social distancing of 1.5m at all times on the deck during rigging and launching boats unless safety dictates otherwise.
4. Lasers should not commence rigging until sabots are all on the water. Sabots to be packed away before Lasers return.
5. Movement of members on the deck and pontoon during pick up and drop off for Twilight Races monitored to ensure Social Distancing is maintained.
6. Signages at entrances will indicate the number of persons permitted inside the Clubhouse and on the deck at any given time and according to current Government Guidelines.

Equipment - Maintain a safe, clean environment to enable appropriate social distancing

1. All kitchen equipment to be cleaned and sanitised before and after use.
2. In accordance with the 2 square metre rule a maximum of 10 tables and 50 chairs will be available for use by members on the deck.
3. Members reminded to clean and sanitise chairs and tables before and after use.
4. Signs to remind members to maintain 1.5 metre distancing in all areas.
5. All members to provide their own equipment including drink bottles, towels and life jackets.
6. Any Life Jackets provided to Juniors to be disinfected and sanitised before and after use.

Activities – Protocols in place for all club activities

1. Race Operations:

- A maximum of 2 persons allowed on the Start Boat and races may be started from the clubhouse deck.
- All race participants required to adhere to physical distancing requirements where practical.
- Items such as winches should be wiped clean regularly.
- Sailing Instructions have been updated to include a COVID-19 warning.
- Crew lists with contact numbers are to be lodged with the Safety officer prior to each race.

2. Safety Audits:

- Skippers to initially self-assess and lodge Audit forms electronically.
- Audits checked and an inspection time booked in the following circumstances
 - i. The self-audit has missing or non-compliant elements.
 - ii. The yacht is new to the club and/or the owner is a new member.
 - iii. The yacht has nominated an audit for a Category of Event less than Cat 7.
- When a booked audit is deemed appropriate a mutually acceptable time will be organised between Skipper and Auditor preferably at the GFS pontoon.
- “Clean” Audit forms printed on the day by auditor.
- Portable gear to be laid out on deck and cockpit areas.
If gear is not laid out in advance then no audit.
- Skipper and 1 crew per boat max and Auditors view equipment on deck through hatch and companion ways where possible in order to comply with social distancing constraints.

- Auditors to use mask and gloves as PPE if required to go below to check fixed audit requirements.

3 Skippers Briefings:

- on Power Point via email. Skippers to sign off when they have viewed the presentation.

4 Meetings

- Committee meetings remain on- line.

Twilight Meals

1. Under the 2 sq m rule a maximum of 50 people seated allowed on the deck
2. Booking system will apply
3. A COVID Marshall in place
4. Tables and chairs cleaned and sanitised and set up by the Catering Team.
5. Duty crew to clean and sanitize and pack away tables and chairs
6. Limited food options such as kebabs/ chicken / hamburgers - all cooked by caterers on site. Pre-cooked meals can be ordered
7. All food plated and served by caterers, masked, gloved and compliant with the COVID guidelines
8. All condiments individually served in sachets
9. Guests must sanitize hands prior to pick up of food
10. Floor markings will apply at 1.5m apart
11. NSW COVID safety guidelines apply

Workplace– ensure a safe workplace for all staff, GFS members and volunteers

1. Education on physical distancing provided through signage to staff, members and volunteers
2. Managing physical distancing for starters. The 1.5 metre distancing requirement emphasised especially when recording results. Sanitisers and wipes provided for cleaning equipment.
3. Contact tracing records in the case of outbreak within the community sailing members will be available through the email records.

On Water:

AS advice -The maximum ten-person rule should be observed. Maintain a physical distance of 1.5m as is reasonably practicable eg sitting close to other people on the rail of a yacht is not maintaining social distance, but working together to tack, gybe or round a mark is acceptable.

- Skippers must use the Topyacht crew register feature OR email crew lists for each event to the Safety Officer (gfsafetyofficers@gmail.com) for contact tracing in case someone is diagnosed with COVID- 19.
- A 'no crew list, no result' policy for skippers not complying with crew numbers/ crew registration. Any disqualification will be retained in point score calculations.
- Practice good hand hygiene before and after sailing.
- All boats required to have hand sanitiser onboard.
- Crew to be reminded not to share drink bottles, clothing, food and towels etc.
- Keep a distance of 1.5 metres where reasonably practicable.
- No sharing of equipment without an appropriate cleaning protocol, in between sessions – Lifejackets, winch handles, poles etc.
- Encourage the use of COVID- 19 Safe App.
- Start boat cleaning: Sanitiser on board, wipe down all equipment before use.

COVID -19 Safety Plan		Responsible Person
Safety Co-Ordination		Safety Officer Clubhouse Manager Commodore
Equipment	Kitchen facilities Tables, chairs Life Jackets Rescue Boat Start Boat	Social Secretary Clubhouse Manager Rear Commodore Juniors Clubhouse Manager
Communication	Members Contact Tracing- clubhouse Contact Tracing – on water	Commodore Rear Commodore Sailing Secretary Clubhouse Manager/ Social Secretary Safety Officer
Activities	Race Operations Audits and Briefings Meetings Twilight Dinners	Rear Commodore Sailing Secretary Rear Commodore Twilights Sailing Secretary Safety Officer Commodore Vice Commodore Social Secretary Rear Commodore Twilights
Managed Access Movement/ social distancing	Juniors Lasers Twilights	Rear Commodore Junior Sailing Laser Captain Rear Commodore Twilights Social Secretary
On Water	Start boat / Crew lists Safety Hygiene Protocols	Rear Commodore Sailing Secretary Rear Commodore Twilights Safety Officer